IT Unit 4

Topic 2

# Information management

**Ch 5, Privacy policies,** p 256

1. What is the purpose of a privacy policy?

**Key legislation for storage and disposal of data and information**

1. What is the overall purpose of all the privacy legislation? What general principles does it control?
2. Who is responsible for implementing the rules and communicating with employees and customers?

**Privacy Act 1988 amended by the Privacy Amendment (Enhancing Privacy Protection) Bill 2012, came into effect on 12 March 2014.**

1. What is included in the Privacy Act?
2. Who is covered under the Privacy Act?
3. Who does the Australian Privacy Principles apply to?
4. List the 13 APP principles.
5. What are the credit reporting principles?
6. Elaborate on the application of the Privacy Act.
7. What is personal information?
8. What are the penalties for serious and repeated interferences with privacy?

**Privacy and Data Protection Act 2014**, p 262

1. What groups does the Privacy & Data Collection Act (2014) cover.
2. What are the 10 information Privacy Principles, (IPPs) involved?

**Health Records Act 2001,** p 263

1. What groups does the Health Records Act (2001) cover.
2. What principles did the Health Records Act create?
3. What are the privacy principles involved?
4. Under what circumstances may health information be provided to a third party without your consent?
5. What is the role of the Health Services Commissioner?
6. Table 5.5 is a summary of the Health Privacy Principles, list these.

**Think about Informatics, 5.8, p 263**. Read the case study and answer the 2 questions:

* 1. Identify key legislation that Stevie should consider before providing the information to the external company.
  2. What are Stevie’s ethical responsibilities to the students, parents and the school?